

The 1st ACMM online

Notes on the presentation and viewing

The 1st ACMM will be held on March 7th-10th on line. At the conference, oral presentations are performed live or video via Zoom, and poster presentations are performed live via Remo (Fig. 1). Oral presentations are recorded on Onedrive (or another cloud storage) and opened on demand for registered participants only.

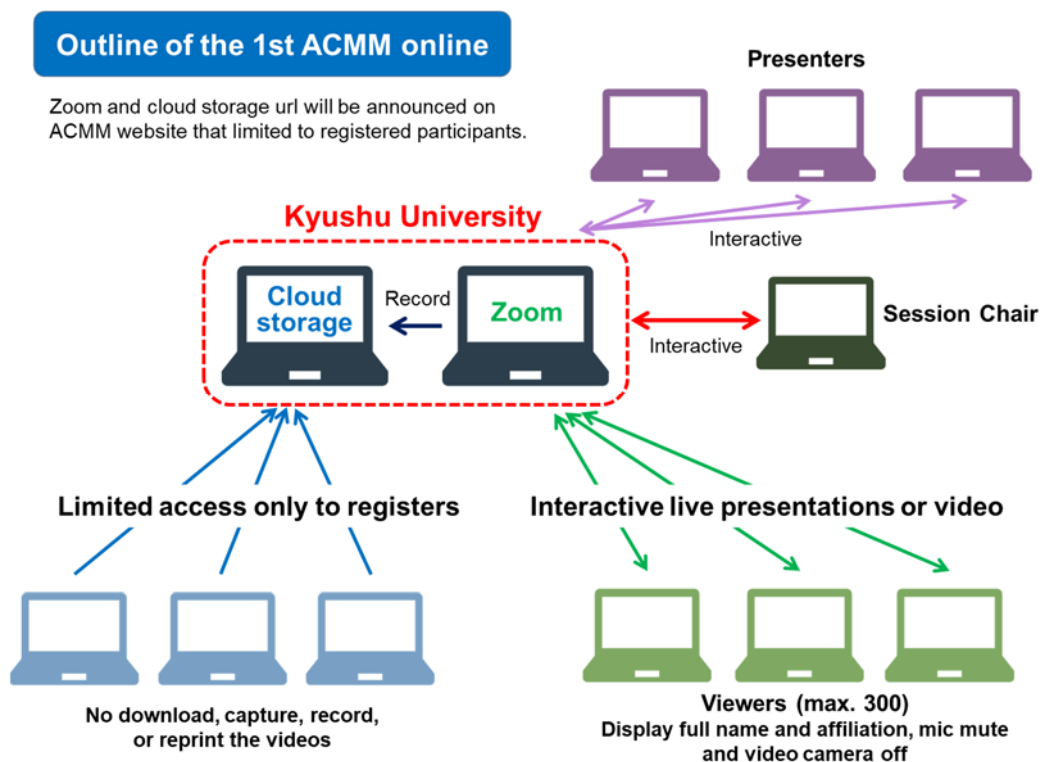


Fig. 1 Outline of the 1st ACMM online

Notes on Presentations and Viewing

If there is any trouble on the distribution side of Zoom (oral presentation) and Remo (poster session), ACMM staffs inform the alternatives via e-mail and ACMM HP.

If a problem occurs on the participant side, contact ACMM executive committee immediately (acmm2020_secretary@chem.kyushu-univ.jp). In particular for presenters, be sure to inform us of any problems (e.g., not being able to enter the Zoom by the start time of the presentation).

Oral Presentations

1. All oral presentations are performed live or video via Zoom. The URL of Zoom is e-mailed to participants only (to be announced later) and shown in restricted ACMM website.
2. ACMM staffs are on hand to deal with any problems.
3. **All presenters and viewers are requested to display your full names and affiliation on Zoom.** In case of displaying inappropriate content, thumbnail, and icon, the staff instructs you to change it via chat. If you do not follow the instructions, you may be sent back to the waiting room.

4. Connection check test time is provided for each session. **Presenters are requested to log in Zoom during this period to check the connection.** To avoid problems, do not disconnect during the session.
5. Presentation time includes a few minutes of Q&A. **Please be punctual.** Make sure to check the time table by program. Also, presenter must log in from the session beginning, as the time table may be changed due to troubles.
6. We will wait for 3 minutes, if a presenter has a problem, but any longer than that the talk will be moved down. If a presenter cannot start by the end of the last talk of the session, it is changed to a video streaming. If disconnection or freeze occurs during the presentation, it may be changed to a video streaming, depending on the situation. In such a case, follow indications from the session chair and ACMM staffs.
7. **Viewers are requested to mute and turn OFF the video camera. If you have any questions, let us know via chat during the presentation.** The chairperson will appoint a questioner based on the chat box.
8. Refrain from unnecessary chatting during presentations. Any inappropriate behavior deemed to be disruptive will be sent to the waiting room. If the same behavior is repeated, the person will be removed from the room. The person who are removed by us will not be able to join any more meetings with the same url.
9. To protect copyrights and information, **it is highly prohibited to download, capture, record, or reprint the videos.**

On-demand Streaming

1. Videos recorded each session are streamed, basically starting on the next day of the presentation and ending at 23:59 (JST) on March 18.
2. The URL of each session's video is uploaded to the special site (to be announced later).
3. The videos are available to registered participants only.
4. To protect copyrights and information, it is highly prohibited to download, capture, record, or reprint the videos.

Security

To ensure the sound management of the conference, the following actions are strictly prohibited.

1. Recording, photographing or saving (including screen capture) the content of presentations
2. Disclosing the contents of presentations to third parties by uploading them on SNS, etc., or reprinting or diverting images, etc.
3. Acts that the Executive Committee deems inappropriate, such as interrupting the presentation

Although we make all possibility efforts to ensure security, we cannot completely prevent malicious acts. In consideration of the risk of information leakage, please be careful when presenting unpublished data. There are several ways to protect yourself, such as placing a watermark on the image or reducing the resolution of the image.